

**Friends of Bannerman Road (PTA) Annual General Meeting**  
**Tuesday 24<sup>th</sup> April 6-7pm**

**Present:** Lynsey Prewett (Head of School); Tracy Jones (Deputy Head of School); Rae Pears (Co-Chair); Sarah Jones-Morris (Co-Chair); Zoe Banks (Co-Secretary); Cathleen Schmitke (Co-Secretary); Chris Barrell (Co-Treasurer); Mark Harrison (Fundraising Officer); Ellie Bradshaw (Teacher); Jo Knight (Teacher); Marion Gillet (Parent Member); Hannah Keenan (Parent Member); Beth Cox-Smith (Parent Member); Brett Moodie (Parent Member); Lindsey Allen (Parent Member); Didier Laval (Parent Member); Laurene Cherlam (Parent Member); Lucy Hill (Parent Member); Ifrah Hussain (Parent Member)

### **1. Apologies**

There were none.

### **2. Minutes of the last meeting, 5<sup>th</sup> March 2018**

The minutes of the last meeting, 5<sup>th</sup> March 2018, were approved.

### **3. Matters arising from the minutes**

Summer fair planning and family breakfast event will be discussed in item 7.

### **4. Chair's report for the year**

RP made a presentation highlighting Friends of Bannerman Road's achievements since forming 12 months ago:

- Have become a registered charity and opened a bank account
- Joined the PTA UK organisation
- Started regular ice cream / hot chocolate and cake sales generating funds on average of £60-75 every two weeks (Friends of Bannerman would like to thank all the parents for their support with providing cakes and for coming to the sales!)
- Raised funds for a crash mat for gymnastics and a badge maker for afterschool club
- Hosted and organised summer fair raising over £500
- Were successful in bid for arts grant for £60,000 in support of the road closure at Bannerman Road
- Hosted the Christmas Fair and raised money from a Christmas tree sale
- Started a Cash for Clothes collection, so far raising £192
- Organised arts and music workshops for all year groups including:
  - Visit from Dragonbird Theatre for Reception
  - Colston Hall's Festival of Sound for years 2, 3 and 4 as part of UWE music outreach
  - Printmaking for years 5 and 6
  - Clay animal making for years 1 and 2
  - Temporary outdoor musical play equipment in the playground

Our future plans:

- With the help and expertise of Mark Harrison, hope to raise more funds via funding bids to help provide extra equipment and support for the school
- Further our connections with other schools and organisations that provide outreach programmes
- Recruit more parents and teachers from the school to join us in sharing ideas and supporting the school. We want to represent each year group and all the wonderful cultures and communities that form part of our school!

### **5. Treasurer's report for the year**

CB reported that in our first year, we have raised over £5,000. This includes roughly £75 each fortnight from hot chocolate and cake sales, over £500 from the summer fair and over £1,000 from Christmas fair and Christmas tree sale. We have been able to fund the art and theatre workshops and pay for a crash mat and badge maker. CB also in charge of the £60,000 budget for the Road Safety Trust grant which will involve a school and community-led art installation for the road closure under All Hallow's Road bridge.

### **6. Election of Officers and Trustees**

- Chair: Rae Pears and Cathleen Schmitke were elected Co-Chairs
- Secretary: Zoe Banks and Jo Knight were elected Co-Secretaries
- Treasurer: Chris Barrell was elected Treasurer

Thank you for Shifa Begum for volunteering to become a parent member; contact details added to members database. Elinor Bradshaw expressed an interest in helping with communications, and, post meeting, Hannah Keenan expressed interest in helping with the website.

SJM said a few words as leaving Co-Chair. She highlighted the fact that committee have created a foundation for Friends of Bannerman Road and there is now a familiarity which can be built upon to recruit more volunteers and support.

### **7. Summer Fair**

The summer fair will take place on Saturday 14<sup>th</sup> of July. Current plan is to celebrate the cultures at the school by doing a world food fair. Suggestions for stalls included bric-a-brac, local artists and craftspeople, and a bouncy castle.

### **8. Vote on name of PTA**

Voted in favour of changing name to Friends of Bannerman Road. Twitter handle and website will need to change names. It was agreed that the Facebook group set up for parents become the Friends of Bannerman Road page. Discussion as to whether to make the Facebook group public.

**Action:** CS to change name of Facebook group to Friends of Bannerman Road. (***This was actioned on 24/04/018***)

**Action:** CS to look into creating Facebook group public and feed back.

### **9. Recruitment to Friends of Bannerman Road**

It was suggested that leaflets could be made to hand out and chat to parents. Slideshow and posters could be displayed at the regular cake sales. Leaflets and other material can be translated.

### **10. Communications arising from this meeting**

- School Council are organising an art competition for the design of the Friends of Bannerman logo. CS in touch with Gwen Lewis about this.
- Idea for both summer and Christmas fairs is to get each class to make a hamper where one pupil provides one item. These then get raffled off at the fair.
- Great Big Get Together, in conjunction with Up Our Street, is to be held at the school on Friday 22<sup>nd</sup> June. This coincides with the after school lemonade / cake / ice cream sale.
- Tuesday 1<sup>st</sup> of May is the Family Breakfast Event at 8am. £1 per person. RP and CB organising this.

### **11. Date of next meeting**

Tuesday 15<sup>th</sup> May 6-7pm. Children welcome. Bring snacks.